**Welcome to Booragoon Occasional Early Education (BOEE)**

Welcome to the Wombats’ Room, also known as the babies or 0-2 room. Our babies’ room accommodates up to 8 children, aged 6 weeks to 24 months. In our room we offer a range of activities, experiences and toys designed to encourage children to develop their skills at their own pace and accommodate play variety suited to children across this age range.

When you join the Wombats’ Room, we strongly recommend **bringing your child in for a short visit before making a booking**. A visit to the centre can be 10-20 minutes, where your child has the opportunity to become familiar with their surroundings, meet their Educators, and have a play, while their parent or guardian is still present.

There is no charge and no booking needed for a visit to the centre; however we recommend visiting between 9:30-11am, or 2:30-4pm.

**After their initial visit, we recommend making bookings of one hour**, until your child is comfortable and confident in care. After their first booking you can discuss extending your bookings for a longer period of time with your child’s Educators.

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**Educators**

The Wombats’ room has two educators, to care for up to eight babies.

Your Educators are **Zhara** (Room Lead Educator) and **Jayde**(Educator). Zhara has completed Certificate III in Early Childhood Development and is midway through studing the Diploma in Children’s Services, Jayde has completed a Certificate III in Early Childhood Education and Care, and both Educators have a current ‘Apply First Aid’ Qualification.

If the permanent educators are absent, the centre has a very consistent group of relief staff to fill in for their absence, and the children generally become familiar with the relief educators.

**Programme**

Your Educators write a Programme once a fortnight to plan what activities, experiences and toys will be available in the room. This programme is based on observations of the children’s interests, needs & strengths; and is also based around The Early Years Learning Framework as set out by the Department of Education. You will be able to see what happened each day by reading the programming diary. We welcome and encourage family participation. So please feel free to chat to any of our educators about what activities and play your children have been enjoying at home and anything regarding our program.



**What to bring?**

* Comfort items (eg. Dummy, blankets, soft toys, sleeping bags etc)
* Morning Tea/Lunch/Afternoon Tea. (if needed) A small lunch bag can be a good idea to keep your items together
* Ready-made milk/formula bottles (if needed)
* Water Bottle
* Nappies (and nappy cream if needed)
* Sun Hat & Sun screen
* Spare clothes suitable to weather
* Box of Tissues (on enrolment only)
* Wet bag

Please Label with your child’s name, all items of clothing, nappies, bags, food containers, bottles (including caps, and teats) and water bottles.

It would be greatly appreciated if children could arrive with a fresh nappy on, and **sunscreen applied.**

**Information Sheet**

With this pamphlet educators distribute an Information Sheet for you to complete and return to your child’s educators. This form includes important permission requests for you to respond to as well as information about your child’s home routine that help your child’s educators better understand and care for your children.

**Meal Time**

All meals are to be provided by families for their children. Please pack all food and drink items that your child will need for their stay in care. Please inform staff of any food allergies your children may have. The centre asks that families **NOT** to pack nuts or **ANY** nut products for their child as some children and educators can have severe allergic reactions to these items. The centre has a microwave, fridge and bottle warmer to prepare meals as necessary, and we also provide bibs, face washers, bowls and cutlery. If your child is present for a routine meal time (9am, 11am, 2pm) we would appreciate you packing a snack for them so they can sit and eat with the group. If you are looking for meal or snack ideas, our educators are always available and happy to discuss healthy eating ideas for children.

**Sleep Time**

The centre has a cot room containing 5 cots. We use fresh linen for each child. During sleep time the room is dark, and soothing music is played. The centre follows SIDS recommendations when putting children to sleep, which means only dummies or sleeping bags are put in bed with children, toys if over 7 months, and a bottle if requested. However, if your child sleeps on their stomach, or with a blanket, please complete the appropriate section of your child’s Information Sheet, which will allow us to put your child to bed with the specified comforters. Children are checked throughout sleep time through the cot room window, and are audible over the cot room monitor throughout the rest period.

**Wombats’ Room Routine**

This is the Wombats’ standard routine, however we are happy to do our best to follow your child’s routine from home where possible in regards to meal and sleep times.

**7:30am** Centre Opens. Meet outside if weather permits, or in preschool/babies/toddlers room

**9:00am** Morning Tea

**10:30am** Nappy Check

 Morning Sleeps

Free Play/Activities

**11:00am** Lunch

**11:30am** Nappy Checks

Midday Sleeps

Free Play

**1:00pm** Nappy Checks

**2:00pm** Afternoon Tea

**2:30pm** Afternoon Sleeps

**3:00pm** Nappy Check

Free Play/Activities

**5:00pm** Centre Closes.

**‘Free Play’** can occur inside or outside depending on the weather. Free Play is an opportunity for the children to explore their environment and play with the available toys. Educators offer planned and spontaneous experiences during this time such as dancing, craft, bubble blowing, water play etc.

**Booragoon Occasional Early Education**

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Welcome to

Wombats’ Room

Babies 0-2 Years

